



YOUR FAMILY DENTIST

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Office Cancellation Policy

When you schedule an appointment with us a commitment is made by both parties. You commit to be at your appointment on time and we commit to provide you with the exception dental care you deserve. That time is devoted to you and you alone. When a patient cancels their appointment last minute or chooses not to show up that precious time is wasted and neither you or anyone else is able to be treated. Because of this Your Family Dentist has instituted the following policy:

“When a patient cancels less than 24 hours before their scheduled appointment or chooses not to show up for their scheduled appointment, a formal warning will be issued. If a second violation is made, the patients case will be reviewed by the doctor and a formal dismissal from the practice will be issued.”

Our mission is *“To provide the highest standard of excellence in patient care and interaction”*. This can only be achieved if the integrity of both parties is maintained. It is for this reason that we enlist every patient to help us by keeping their commitments and informing us, in a timely manner, of any need to reschedule. By signing this form you agree to the aforementioned cancellation policy.

Patient Name

Patient Signature